

Which?



Legal advice

How our service
can work for you

Helping you and your family

At Which? we've been giving independent advice and standing up for consumer rights for more than 60 years. For over five decades, we've also been offering consumers legal assistance and advice. At Which? we bring our values and experience to help you resolve your legal problems. Our guidance will give you the confidence to know what to do when facing legal action.

As a member of our legal advice service, you and any family members or partners living at the same address can call us no matter how many times you might require our help. Our experts will provide you with personal advice with no jargon; they'll tell you if you have a case and how to pursue it step by step. Our service gives you peace of mind: you can access our legal advice as often as you need to without having to worry about hourly fees.

Whether you need to make a big decision or would like advice on an everyday problem, Which? is here for you



What we cover

Our Level 1 legal advice service deals with areas of the law such as high street shopping, holiday rights and parking fines. This guide explains more about what our service offers and how you can use it.

On each page, you'll find a particular problem and the different category of law it falls into. Dotted throughout this guide, you'll also find member stories, highlighting just some of the cases we've been able to advise on over the years. Some of the areas we cover are:

Consumer > High street shopping > Telecoms > Online shopping > Traders > Utilities

Cars & motoring > Buying a car > Servicing & repairs > Parking fines

Holidays & travel > Flights > Cruises > Holiday problems

How to book an appointment

You can book an appointment with one of our legal experts via our online booking tool which can be found on the Which? website here: **which.co.uk/booklegal**

We'll ask you a few questions about your legal issue and then allow you to choose a time to book your appointment with one of our legal specialists.

Our full terms and conditions can be found on pages 26–31 and on our website.

To find out more about the team, see pages 26–36 or go online.

Visit **legalservice.which.co.uk** for more information on how we can help.

Your rights on the high street

Every year, we spend billions of pounds on the high street, buying all sorts of goods. Most of these purchases go without a hitch, but sometimes there's a problem – and not all of us know our rights.

Our team can give you advice on issues ranging from how to return goods you no longer want to what happens if the shop you bought from closes. If you have a problem with something you've purchased online, we can help with that, too.

The Consumer Rights Act 2015 replaced the Sale of Goods Act for purchases made after October 2015. It was the biggest shake-up in consumer-rights law in a generation and gives you important rights when shopping, particularly when it comes to digital products. Our team can help you to understand and enforce your rights.

COOKING UP A STORM

A Zanussi gas hob left Barbara Littlewood in a stew. Barbara spent £264 on the appliance from Currys PC World, including cost of fitting. However, on delivery the fitters refused to install the hob, claiming the wiring was unsuitable, and she was told to hire an electrician to sort it. The new Currys' fitters said the fittings were fine and the work unnecessary, leaving Barbara £78 out of pocket. We advised Barbara she was entitled to claim this cost from the company, as they should have supplied the contract with reasonable care. Three months later, Barbara received £150 compensation from Currys.



Stay in touch with telecoms services

Mobile phone problems can be tricky. Issues can include a phone that fails when the guarantee has expired or that can't get a signal, among many other common complaints. In such cases, you may be left out of pocket or without a working service.

Similarly, a fast, reliable broadband connection is essential when it comes to work or for using online services, such as banking, government and entertainment websites. If your broadband isn't working or you are having problems with switching supplier, we can tell you where you stand.

Dealing with tradespeople

Whether you're having a new kitchen fitted, a conservatory built or a boiler installed, the job must be carried out with reasonable care and skill.

Sometimes it's delay that's the issue. Even if you haven't agreed a finish date, the work should be carried out 'within a reasonable time'.

And, if something goes wrong, and the trader won't put things right, you may be able to claim the cost of a third party fixing the problem.

Some areas that we have helped with over the years are:

- Poor-quality work or project overruns
- A builder leaving rubbish at your property
- A breach of contract or an increase in price without notification.

TRADING PLACES

Patrick and Kathryn Heather hired an architect to manage a project on their home. After constant errors, the couple checked with the Architects Registration Board and discovered that she wasn't a professional. The situation escalated and when the trader took the Heathers to the small claims court for unpaid bills, we advised the couple how to counter-claim for breach of contract under the Consumer Rights Act 2015. The trader failed to attend the hearing and the judge decided in favour of the Heathers, for their claim of £4,864.05.

New and used-car purchases

Has a car dealer ever tried to fob you off when your recently purchased new or used car developed a problem? This can leave you with an expensive repair bill, even if you bought a new or second-hand warranty. But if your car does develop a problem soon after you bought it, you still have consumer rights that mean the dealer may be obliged to fix it.

If a car develops a problem, it can leave you with an expensive repair bill, even if you bought a new or second-hand warranty

TOUGH 'BRAKE' ON A CAR

When Shirley Purcell spent £44,416 on a Jaguar F-Pace R-Sport, she didn't expect to be paying for repairs within months. A squeak from the brakes was repaired, but kept returning, so Shirley took the car back to Harwoods Jaguar Land Rover. The company said as she'd had the car for over six months they would repair it but not refund her. We advised that under the Consumer Rights Act 2015, this was misleading. The company first offered £35,000, then increased this to £39,000. We advised Shirley to accept, then Harwoods offered £3,825.25 more, making the settlement £42,825.25.



Motoring issues

None of us want to find ourselves facing a motoring offence, but with more traffic on UK roads than ever before, it's a problem many of us have to deal with. The money made from speed cameras alone has doubled in the last ten years. We are here to help you if you're facing prosecution for:

- speeding
- driving an untaxed vehicle
- seat belt offences
- driving without an MOT
- mobile phone offences
- driving without due care and attention.

We'll explain exactly what the prosecution needs to prove in order to convict you and give you an idea of the penalty you might be facing if you're charged. If you're going to court, we can also talk you through the process involved and what you'll need to prepare beforehand.

Your rights at the garage

Problems with car servicing and repairs can occur for a number of reasons, including poor quality of work or a query with the fee charged for a service. For example, you may have been billed for extra work that the garage discovered and carried out but didn't agree in advance with you. Or you may feel you were charged far more than the fair market rate.

Where no specific deadline for doing work on your car is agreed, the service must be completed within a reasonable time. If a part is replaced, the new one must be of satisfactory quality, fit for purpose and as described.

Dealing with unscrupulous garages or underhand sales tactics can be stressful, but with our help you can make an effective complaint.

Our service provides expert advice, so you can tackle situations such as being:

- Overcharged for repairs
- Charged for repairs you didn't agree to
- Misled by a garage, or feeling coerced into doing business with them
- Unhappy because your car was damaged while in the care of a garage
- Unsatisfied with the quality of the work carried out.

Your rights at the airport

If you find your plane has been delayed or discover you can't travel because your flight is now overbooked, do you know your rights? And if your luggage goes missing, is damaged or ends up at a different airport, can you claim the cost of a replacement from the airline?

Which? can help. From cancelled flights to lost luggage, we'll tell you what action you can take and whether you're eligible for compensation. Advice includes:

- Your legal protection under the Denied Boarding Compensation Regulation
- Your rights when travelling and how this may affect the compensation you're entitled to
- How to get a refund if your flight is cancelled
- How to claim compensation for delayed or cancelled flights
- The procedures you must follow when taking a claim to court.

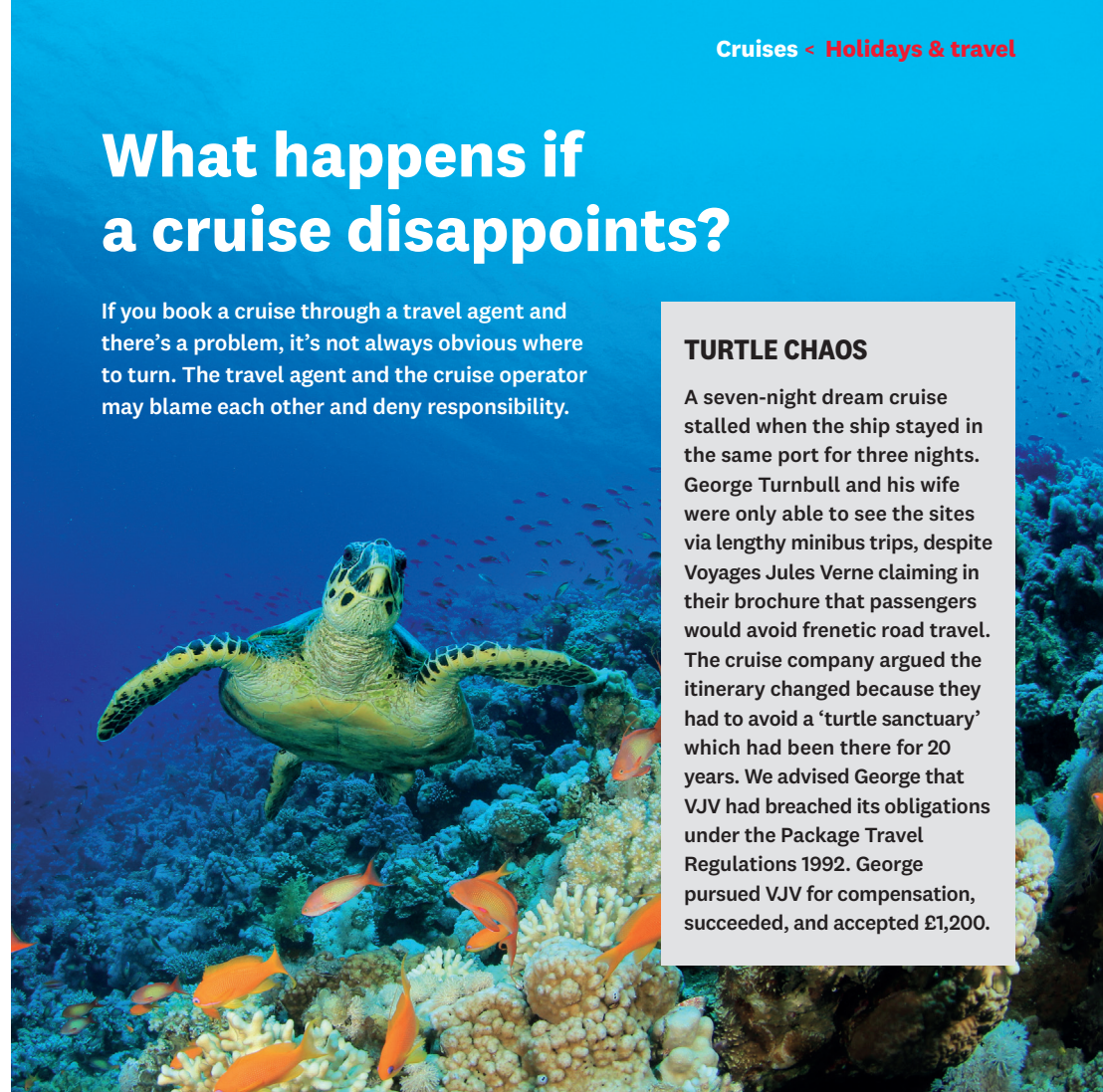
From cancelled flights to lost luggage, we'll tell you what action you can take and whether you're eligible for compensation

What happens if a cruise disappoints?

If you book a cruise through a travel agent and there's a problem, it's not always obvious where to turn. The travel agent and the cruise operator may blame each other and deny responsibility.

TURTLE CHAOS

A seven-night dream cruise stalled when the ship stayed in the same port for three nights. George Turnbull and his wife were only able to see the sites via lengthy minibus trips, despite Voyages Jules Verne claiming in their brochure that passengers would avoid frenetic road travel. The cruise company argued the itinerary changed because they had to avoid a 'turtle sanctuary' which had been there for 20 years. We advised George that VJV had breached its obligations under the Package Travel Regulations 1992. George pursued VJV for compensation, succeeded, and accepted £1,200.



Your rights on holiday

Whether it's a fortnight's package break on the beach in an exotic location or a weekend hiking in the Dales, when the holiday isn't what you were promised, or you're let down in some other way, it's important to know your rights. We can help you to:

- Understand your rights on holiday and the steps you can take to get your holiday put right or to seek compensation
- Seek legal redress with a holiday company, travel agent or tour operator
- Make a claim against your tour operator for reimbursement of out-of-pocket expenses and/or compensation for loss of enjoyment and value.

BROKEN PROMISES

For Bill Platts and his wife, their dream cruise went sour when unsatisfactory last-minute changes were made to the itinerary. The Platts contacted the firm, Imagine Cruising, who said events had been beyond their control, but offered £60 and £100 off another cruise. Bill contacted Which?, who advised that the company was liable for failing to provide what they had advertised, in accordance with the Package Travel Regulations 1992, and the couple were in fact entitled to compensation. Bill's letters to the company went unanswered, so he initiated court proceedings. On receiving the legal papers, Imagine sent a cheque for £1,570.

Meet the team

Our team prides itself on offering a personalised service, providing you with step-by-step advice to help you resolve your problem. Our team comes from a variety of professional backgrounds and includes experts in consumer and employment law. Between them they have more than 200 years of practising experience.



Evgeni Hristov

Evgeni joined Which? in December 2017 as a consumer law adviser. Evgeni graduated in law at the University of the West of England in 2014. He has varied experience in the legal expenses industry and has advised clients on a wide range of areas of law including consumer, employment and property law.



Sanchia Pereira

Sanchia joined Which? in September 2018 and is a qualified solicitor. Sanchia has worked in private practice, specialising in criminal litigation. She has worked as a law reporter, taught law, and has a Master's in International Human Rights. Sanchia enjoys empowering consumers with their legal rights.



Victoria Helps

Victoria joined Which? in 2016. Before that, Victoria worked as a legal adviser for seven years at The Co-operative Legal Services. Victoria helped to set up and now manages our Bristol team and provides advice on a range of consumer law issues and neighbour disputes. Victoria particularly enjoys the range of queries that our savvy members raise with us and finds it very satisfying when members feed back on their successes.



Adrian Schwab

Adrian joined Which? in June 2017 as a Fellow of the Chartered Institute of Legal Executives. Adrian received his Bachelor in Law degree from the Holborn Law School in 2006. Previously he was a qualified Trading Standards Officer for Bucks County Council before he transferred to the BCC Legal Department where he became a qualified lawyer. Adrian advises on all aspects of travel and consumer law, as well as tenancy, traffic law, and neighbour disputes.



Catherine Cain

Since qualifying as a solicitor in 2002, Catherine has worked in private practice, specialising in litigation and dispute resolution. She has extensive experience of court procedure and mediation having advised both individuals and large corporations. Since joining Which? in September 2018, Catherine advises on consumer law. She loves being able to apply her experience to help members to resolve their disputes.

Legal advice subscription terms and conditions

These terms and conditions apply to the Level 1 monthly legal advice membership that provides access to the full range of legal topics in Schedule 1 below (formerly known as the 'Which? Legal' service). Please read these terms and conditions carefully, if you have any questions we'll be happy to help. Any other Which? subscriptions you may have will be covered by separate terms and conditions.

Definitions

The following terms which are highlighted in bold throughout these terms and conditions shall have the following meaning:

Appeals - an application or request for a decision to be reviewed, this can be made following an internal procedure with a business or formally through the court or tribunal following a judgment.

Civil Claims - a legal dispute, usually for the recovery of a sum of money, where the correct venue for legal proceedings to be issued is the County Court or High Court.

Consumer - an individual who has purchased goods or services for their own personal use, not for business use or for resale

Data Controllers - An individual or company exercising control over the processing of personal data

Family Members - a person related to you directly or through marriage who lives with you at the same address, or your cohabiting partner and those similarly related to them.

Private Seller - a person selling goods in their personal capacity, rather

than in the course of a business or through another legal entity such as a company.

We give advice to individuals who are acting as a Consumer. Your subscription covers you, and any Family Members who normally live at the same address.

1. Contact us for advice

Your subscription covers you, and any family members that live at the same address as you.

You can request advice by visiting [which.co.uk/booklegal](https://www.which.co.uk/booklegal) to book an appointment online, contacting us through live chat or via our website legalservice.which.co.uk.

We can't send you a written summary of advice we give over the phone. It is our policy not to advise members of our legal advice service whilst they are driving, even when a hands-free device is being used.

2. When you contact us

2.1 Getting the best from us

Our advice is based on the information you give us, so please make sure you tell us everything we need to know. The more accurate and relevant the information, the better the advice.

2.2 Recording calls

We record calls to help us train our staff and measure the quality of the service we give you. We make attendance notes of our call with you and may also record a summary of the issue you contact us about in our database[s]. Where we provide advice by email we will retain copies of your initial request for advice and the emails that we subsequently exchange.

2.3. How we will use and protect your data

You agree that we may use and share the information you provide to us for the following purposes::

- to provide you with advice and guidance;
- to inform Which? Group research, campaigns, policy, advocacy and

editorial teams of the collective; individual experiences and issues members have contacted us about

- to use in print and online editorial content, appropriately redacted or anonymised where required;
- to support and use in advocacy and campaigns and policy work and output, appropriately redacted or anonymised, where required;
- to conduct customer research with you and provide research data to Governmental and other institutions, appropriately redacted or anonymised where required;
- to identify consumer trends.

No personal data will be passed on to other parts of the Which? Group or any third parties or used in any published content without your express consent.

When it comes to your personal data, we always follow the terms in our privacy notice. You can view these at: www.which.co.uk/help/our-policies-and-standards

If you want to know more, or if you don't want us to use your information in the ways set out in this section, please get in touch.

2.4 Disclosing information

Your communications with us might not be covered by legal professional privilege which allows you to refuse to disclose certain confidential, legal communications to third parties – this includes courts, tribunals, regulatory bodies and enforcement agencies.

2.5 How we are regulated

Our legal advice may be given by solicitors, paralegals, barristers and legal executives. The personnel in our team changes from time to time, but whatever the qualification of the person who advises you, the level of advice and service you receive will be the same.

Which? Limited is an unregulated organisation but some of our advisers are themselves individually regulated. Solicitors are regulated by the Solicitors Regulation Authority (SRA) and they follow the SRA Standards and Regulations (www.sra.org.uk/solicitors/standards-regulations/). Barristers are regulated by the Bar Standards Board (BSB) and follow the BSB Code of Conduct (<https://www.barstandardsboard.org.uk/for-barristers/bsb-handbook-and-code-guidance/the-bsb-handbook.html>). Legal Executives are regulated by the Chartered Institute of Legal Executives (CILEx) and follow their

Code of Conduct (cilexregulation.org.uk/code-of-conduct).

If you want to ask about the qualifications of a particular adviser, please get in touch.

3. What we can help you with

Our team of specialist legal advisers can provide the advice or guidance set out in Schedule 1 of these terms and conditions as below, subject to the following general exclusions:

3.1. General exclusions, we can't advise you or provide guidance:

- On claims against local authorities and government bodies, except in claims arising from pothole damage and the general guidance on medical negligence and personal injury specified in Schedule 1
- On claims based on breach of a statutory duty
- About matters where another legal professional is already advising you or acting for you
- In disputes over contracts not subject to UK laws
- On your insolvency or insolvency proceedings
- The grounds for, or merits of appealing a judgment nor the process for appealing a judgment except where specified in Schedule 1.

- Judicial review
- Criminal law except motoring offences specified in Schedule 1
- Claims made against you by an individual not representing a business – except in private purchases

3.2 Other things we can't do:

- Intervene directly with third parties to settle disputes.
- Provide advice or guidance to someone on your behalf, unless you've given us prior permission to provide this or they have provided us with a copy of a valid Power of Attorney.
- Review or draft documents on your behalf.
- Guarantee you'll always speak to or correspond with the same specialist legal adviser when you contact us.
- Give you legal advice if there is a conflict of interest. We won't be able to help you if your interests clash with the interests of Which? or another legal advice subscription service member. Data protection laws and our duty of confidentiality mean we can't always say what the conflict is. If we can't advise you, you can cancel your subscription immediately and get a refund (subject to the conditions set out in section 6 of these terms and conditions).
- Give you legal advice if it's against the law or in breach of any

professional obligations to do so. Our specialist legal advisers follow the Solicitors Standards and Regulations (<https://www.sra.org.uk/solicitors/standards-regulations/>), the Bar Standards Board Handbook or the CILEx Regulation Code of Conduct. We won't be able to advise you if it means breaking these rules, but we'll always explain why we can't advise you.

- Represent you or act on your behalf
- Give you advice for someone else, unless they're a Family Member.

4. Your subscription

You agree to pay any joining fee and the monthly fee that applies to your subscription. Your subscription will continue on a monthly basis unless you cancel your subscription in accordance with section 6 below

4.1 How to pay for your joining and subscription fees.

You can use most credit and debit cards to pay a joining fee and to make your first monthly subscription payment. The same card will be used to collect subsequent monthly subscription payments. At any time you can change the card your subscription fee is collected from or set up a direct debit if you prefer by calling us. All payments need to be authorised by your bank or card

issuer. If your bank or card issuer refuses to authorise your payment, we won't be able to confirm your order and no contract will exist between us.

4.2 Changing the price of your subscription

If we change the price of your subscription, we'll always give you at least 6 weeks' notice. If you're not happy with the new price, you can tell us that you don't want to carry on with your subscription at any time before the price increase takes effect.

4.3 Changing the terms of your subscription

We can vary the terms of your subscription at any time. This could be:

- For legal or regulatory reasons.
- To improve or clarify our services or terms.
- For other reasons that make this necessary.

We'll publish any changes online at: legalservice.which.co.uk/terms-and-conditions/. If we think that a change will adversely affect you, we'll email or write to you to let you know. We'll try to give you at least 4 weeks' notice. If you are, or are likely to be negatively affected by a change we make, you can cancel your subscription immediately and be refunded as per section 6.

5. Getting in touch about your subscription

Call: 02922 670 172

Email: wls@which.co.uk

Write to: Which? Ltd, No.3 Capital Quarter, Tyndall Street, Cardiff CF10 4BZ

6. Cancelling your subscription

The following sets out when you can cancel your subscription and what refund you'll be entitled to. We'll aim to get the refund to you within 14 days after you tell us that you want to cancel.

6.1 Cancellation rights and refund policy

You can cancel your legal advice subscription within the first 14 days of it commencing. Your subscription will end straight away and you will be entitled to a full refund of any joining fee paid and the first month's subscription payment you have paid unless you have requested and received legal advice or guidance from us before you cancelled. If you have received legal advice or guidance from us, you'll be refunded the first month's subscription payment you have paid minus an amount for the number of days your subscription has been active up to when you cancelled; any joining fee paid will be non-refundable.

After the first 14 days you can notify us that you wish to cancel your legal advice subscription at any time and for any reason. Your cancellation will take effect at the end of the subscription month that you cancel in. Once your cancellation has taken effect, your subscription will end and no further payments will be due from you;

6.2 You can cancel your subscription immediately if;

- we tell you that we can't advise you because of a regulatory issue, such as a conflict of interest;
- we've made a change to your legal advice subscription that affects you adversely (see section 4.3)
- we are in serious breach of these terms and conditions (see section 7.3);

If you cancel in any of these circumstances, we will give you a full refund of your subscription payment and any joining fee paid if you are within the first 14 days of joining and have not received any legal advice or guidance, otherwise we will provide a pro rata refund of the subscription payment you have made for the subscription month you're cancelling in. We'll base this on the number of days left on your subscription.

You can cancel by calling 02922 670 172, alternatively, you can email wls@which.co.uk - or contact us through live chat via our webpage - legalservice.which.co.uk. If you are cancelling in the first 14 days you could use the template wording for a cancellation notification in Schedule 2 of these terms and conditions if you prefer.

7. If things go wrong

7.1 What happens if you misuse our service?

If we think that you're misusing our service, we might suspend your subscription until we can resolve the issue with you. If we can't resolve things with you, or if we think you're seriously or repeatedly misusing our service, we might decide to stop your subscription.

We have a zero tolerance policy in regard to abuse of our staff. If you are abusive to our staff including making what we deem to be offensive comments directed at our staff, we reserve the right to terminate your subscription.

7.2 What happens if you breach these terms?

If you're in serious breach of these terms and conditions, we may take appropriate action. This includes

suspending or terminating your subscription payment. If this happens, you won't get a refund of the subscription payments you have made.

7.3 What happens if we breach these terms?

If we're in serious breach of these terms and conditions, you can cancel your subscription and get a refund. (See section 6)

7.4 How to make a complaint

If you're unhappy with our service, please contact our complaints team (details can be found at <https://www.which.co.uk/help/all-help/4344/what-to-do-if-you-have-a-complaint>). We will provide you with our complaints procedure and endeavour to investigate and respond to your complaint within 10 working days.

If we can't resolve things, or the matter is not resolved to your satisfaction within 8 weeks of making your complaint, you could submit a complaint about the individual who advised you to the Legal Ombudsman:

- Phone: 0300 555 0333
- Minicom: 0300 555 1777
- E-mail: enquiries@legalombudsman.org.uk
- Website: legalombudsman.org.uk

• Address: Legal Ombudsman, PO Box 6167, Slough SL1 0EH

You should make your complaint to the Legal Ombudsman within 6 months of our complaints handling process finishing.

The Ombudsman won't accept a complaint if:

- More than 6 years have elapsed from the date of the act or omission giving rise to the complaint.
- More than 3 years have elapsed from the time when you should have known about the complaint.
- The date of the alleged act or omission giving rise to the complaint was before 6 October 2010. We are required by law to provide you with details of one of the approved alternative dispute resolution schemes. Although Which? Ltd is not currently signed up to its services, you can find details of one of these, Ombudsman Services, at ombudsman-services.org.

If you have a complaint about the professional conduct of any of our regulated advisers, you can also refer the complaint to their regulator. If you want to check if a particular adviser is regulated, please get in touch.

As Which? Limited are not regulated

by the Solicitors Regulation Authority (SRA), you will not be able to make a complaint about Which? Limited to the SRA or make a claim on the SRA compensation fund. This is a discretionary fund maintained by the SRA for making grants to people whose money has been stolen, misappropriated or not been accounted for by a regulated person or organisation, or for those who have suffered a loss against which a regulated person or organisation should have been insured under the SRA rules, but was not.

We do have professional indemnity insurance which is reasonably equivalent to the minimum levels of insurance the SRA requires regulated firms to have in place to protect clients in case something goes wrong.

8. About us

Which? Limited is a subsidiary company of the Consumers' Association – a registered charity. Which? Ltd Company number: 677665

Registered address: 2 Marylebone Road, London NW1 4DF

Registered in: England and Wales

England and Wales

VAT number: GB238534158

Our terms and conditions are governed

by English law, and any disputes must be heard in an English court. Nothing in any of these terms and conditions affects your legal rights.

This document constitutes the entirety of the agreement between you and us in relation to your legal advice subscription and any information contained elsewhere must be interpreted in accordance with the terms and conditions and definitions contained in this document, and in any event are superseded by this document.

SCHEDULE 1

Consumer law

What we can advise on

✓ We can advise you on contracts for goods or services that you've bought as a Consumer from a business or Private Seller in the UK, or purchased anywhere else in the world with a UK credit card including but not limited to:

- ✓ The purchase of goods in-store or online including faulty products and delivery issues;
- ✓ A trader or company who has undertaken work for you;
- ✓ Subscription services such as TV, Broadband or mobile telephones;
- ✓ Utilities (Electricity, Gas and Water);

✓ Insurance;

✓ New Build Warranties;

✓ Guidance on your rights when a company you have contracted with becomes insolvent.

✓ Claims in England & Wales

We can advise you about any Civil Claims that would fall within the small-claims limit up to and including the setting aside or enforcement of any judgment.

We can give guidance only in respect of the small claims Appeals process.

✓ Claims in Scotland and Northern Ireland

We can advise you about Civil Claims that would fall within the small-claims limit – this means the value of your dispute must be £5,000 or less in Scotland and £3,000 or less in Northern Ireland.

When we can't advise

✗ We can't advise you if you are the seller of goods, or you have purchased goods or services for the purpose of reselling them or you have entered into the contract as a limited company, a partnership or a sole trader.

✗ We can't advise you in relation to court procedure for any Civil Claims which fall outside of the small claims limits in England & Wales, Scotland and Northern Ireland.

✗ We can't advise you about the Appeals process for Scotland or Northern Ireland.

✗ We can't advise you about the mis-selling of financial products.

✗ We can't advise you about wayleave agreements or rights and obligations arising from property deeds.

✗ We can't advise you about Civil Claims arising from disputes with water companies, or any disputes with water companies in Northern Ireland

✗ We can't advise you about disputes arising out of education law unless it relates to an underlying contractual dispute such as non performance of paid for service, or billing disputes.

✗ We can't advise you about any tax related issues

Data Protection

What we can advise on

✓ We can advise you about the obligations of Data Controllers and what they can or cannot do with your personal data.

✓ We can advise you about misuse of data or data breaches affecting your personal data.

✓ We can advise you about data subject access requests (SARs).

✓ We can advise you about complaints to the Information Commissioner's Office (ICO).

When we can't advise

- ✗ We can't advise you about pursuing a data protection complaint or claim to the tribunal or court.
- ✗ We can't calculate compensation you may be entitled to arising out of a breach of data protection law.
- ✗ We can't advise you about complaints against the Information Commissioner's Office (ICO) themselves.
- ✗ We can't advise you about a data protection complaint or claim made against you.
- ✗ We can't advise you about your data protection obligations if you are acting in the course of your business, profession or trade.

Medical Negligence and Personal Injury

What we can advise on

- ✓ While we can't provide legal advice we can provide general guidance about what a medical negligence or personal injury claim process involves and how you may be able to obtain independent representation. This general guidance includes but is not limited to:
 - ✓ Injuries sustained in England, Wales or Scotland
 - ✓ Injuries sustained outside England, Wales and Scotland on a package holiday

- ✓ Injuries sustained in the UK as a result of a criminal act under the Criminal Injuries Compensation Authority (CICA) scheme
- ✓ Injuries at work
- ✓ Injury caused as a result of negligent treatment

When we can't advise

- ✗ While we can provide the general guidance about what a medical negligence or personal injury claim process involves as set out in the "What we can advise on" column to the left, this guidance won't include the following:
 - ✗ guidance on the merits or monetary value of any claim arising from injury or medical negligence.
 - ✗ guidance on Court Procedure relating to injury or medical negligence claims.
 - ✗ guidance on claims relating to medical negligence or injury sustained in Northern Ireland nor medical negligence or injury claims brought in Northern Ireland.
 - ✗ guidance on claims for injuries sustained outside England, Wales and Scotland, unless it is a claim against a package holiday provider.
 - ✗ guidance on claims against members of your household.
 - ✗ guidance on disciplinary procedures against medical professionals.

- ✗ guidance on Health and Safety Executive investigations or prosecutions.
- ✗ guidance on inquests.

Travel and Holiday rights

What we can advise on Flights

- ✓ We can advise you about changed or cancelled flights and lost or damaged luggage claims.

Package Holidays

- ✓ We can advise you about cancellations, changes or problems encountered whilst on your holiday.

Holiday Accommodation

- ✓ We can advise you about holiday accommodation booked and based in the UK, or booked with a UK credit card.

Travel Insurance

- ✓ We can advise you about a travel insurance policy or claim purchased from a UK provider

When we can't advise

- ✗ We can't advise you about holiday services booked directly with providers outside the UK and not booked in accordance with UK law.
- ✗ We can't advise you about immigration law, visas, right to work, right to enter or passports.
- ✗ We can't advise you about renting out holiday accommodation to others.

- ✗ We can't advise you about holiday clubs outside the UK.
- ✗ We can't advise you about injuries sustained abroad, unless it is a claim against a package holiday provider.
- ✗ We can't advise you about timeshare agreements entered into before 23/2/2011 or that have been agreed outside the UK.
- ✗ We can't advise you about court procedure for any Civil Claims which fall outside the small claims limits in England & Wales, Scotland and Northern Ireland.

Motoring issues

What we can advise on

- ✓ We can advise you on the following traffic offences in relation to private cars or vans which are not used for commercial or business purposes:
 - Speeding
 - Using a vehicle without insurance
 - Driving an untaxed vehicle
 - Seat belt offences
 - No MOT certificate
 - Mobile phone offences
 - Driving without due care and attention
- ✓ We can advise you on vehicle damage caused by potholes.
- ✓ We can advise you on matters relating to your Motor Insurance policy.
- ✓ We can provide guidance on the

claim process following a Road Traffic Collision.

When we can't advise

- ✗ We can't advise you on road traffic penalty notices for highway code contraventions (e.g. bus lane offences, stopping in a yellow box or other no stop zone, red route, driving down no vehicle access roads, illegal turns in the road).
- ✗ We can't advise you regarding parking in loading bays or on yellow lines.
- ✗ We can't advise you on clamping on private land.
- ✗ We can't advise you on driving under the influence, driving without a licence or causing injury or death through dangerous driving.
- ✗ We can't advise you on liability or court action relating to Road Traffic Collisions.
- ✗ We can't advise you on claims/complaints against the police.
- ✗ We can't advise you on issues or queries regarding the Driver and Vehicle Licensing Agency (the DVLA).
- ✗ We can't advise on matters which do not relate to a car or a van (e.g. bicycles, e-bikes etc).

SCHEDULE 2

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